

# RENTAL INFORMATION SHEET

See pages 2-4 for our rates and pricing information!

## BLACK BOX THEATER

- 1100 sq. ft.
  - 23 ft x 16 ft stage
- 60 fixed seats capacity at 99 with folding chairs
- AC and Heating
- Comprehensive sound and lighting apparatus, including digital projector
- CLOSED BOOTH TECH POLICY
  - All technical support and equipment for rentals will be provided by Beyond Baroque technical staff. No outside contractors will be allowed to work in the control booth.
- Theater rentals include our 425 sq. ft. lobby/reception area and private garden

## POETS' GARDEN

- 2190 square feet
  - 146 folding chair capacity
  - 200 standing room capacity
- Beautifully landscaped, partially paved, floral garden on decomposed granite fenced outdoor area with lighting
- Available as a stand-alone rental only when the theater is unoccupied

## MIKE KELLEY GALLERY

- 450 sq. ft gallery space
- This room is not private; it provides entry to two office spaces which must remain accessible during operating hours.

Unless you have rented all spaces in the building, be advised that other spaces may be in use. In all circumstances, the lobby and gallery must remain accessible to building staff.

## RENTAL RATES

<b>Space</b>	<b>Mon-Thurs 8AM-4PM</b>	<b>Mon-Thurs 4PM-12AM</b>	<b>Fri-Sun 8AM-4PM</b>	<b>Fri-Sun 4PM-12AM</b>
<b>Min. Rental Hours</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Theater</b>	<b>\$120/hr</b>	<b>\$150/hr</b>	<b>\$180/hr</b>	<b>\$225/hr</b>
<b>Courtyard</b>	<b>\$60/hr</b>	<b>\$90/hr</b>	<b>\$150/hr</b>	<b>\$225/hr</b>
<b>Gallery</b>	<b>\$50/hr</b>	<b>\$70/hr</b>	<b>\$90/hr</b>	<b>\$90/hr</b>

\*Rates may vary depending on the size of your event and total anticipated attendance.

## PRODUCTION RATES

- \$200/hr across the board
- All productions are required to use in-house production supervisor (\$25/hour)
- Rates may vary depending on the size and nature of your event

# NON-PROFIT RATES

<b>Space</b>	<b>Mon-Thurs 8AM-4PM</b>	<b>Mon-Thurs 4PM-12AM</b>	<b>Fri-Sun 8AM-4PM</b>	<b>Fri-Sun 4PM-12AM</b>
<b>Min. Rental Hours</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Theater</b>	<b>\$100/hr</b>	<b>\$160/hr</b>	<b>\$180/hr</b>	<b>\$180/hr</b>
<b>Courtyard</b>	<b>\$40/hr</b>	<b>\$50/hr</b>	<b>\$70/hr</b>	<b>\$70/hr</b>
<b>Gallery</b>	<b>\$40/hr</b>	<b>\$50/hr</b>	<b>\$60/hr</b>	<b>\$60/hr</b>

\*Rates may vary depending on the size of your event and total anticipated attendance.

## TECHNICAL ASSISTANCE

- Technical assistance, if needed, will be provided by Beyond Baroque tech staff at \$25/hr. Details of said assistance must be provided, and playback of any media should be tested well in advance of the event.

## DEPOSITS, FEES, AND RESPONSIBILITIES

### RESERVATION DEPOSITS

- All events under 4 hours will require a #100 reservation deposit, which will be applied to the balance after the event takes place. For events over 4 hours, a \$200 reservation deposit will be required, and likewise applied to the balance after the event takes place.

### RENTER RESPONSIBILITIES

- Renters must clean all debris or litter that is generated during the event, remove used trash bags to the waste containers out back. If they fail to do so, they will forfeit their security deposit.
- Renters who plan to keep the front door open for any portion of their event must keep someone posted at the front door for as long as it remains open.

- Following the conclusion of each event, and in the absence of any Beyond Baroque staff, renters must make certain that (1), all spaces previously in use are now vacant, and (2), all doors are securely locked upon exit.

**\*SECURITY DEPOSIT**

Refreshments	Attendance 1-25	Attendance 25-50	Attendance 50-100	Attendance 100-250+
No refreshments	<b>N/A</b>	<b>\$30</b>	<b>\$75</b>	<b>\$100</b>
Refreshments	<b>\$50</b>	<b>\$75</b>	<b>\$125</b>	<b>\$200</b>

\*All fees are subject to revision depending on the size and nature of the event. \*\*Larger events at which refreshments are served, such as dinners or banquets, may be subject to a trash fee.